



**Child and Adult Care Food Program (CACFP)  
Supplemental Agreement between  
Mid Michigan Food Program and Participating Home/Center**

This agreement is entered into upon this the \_\_\_\_\_ day of \_\_\_\_\_, by and between  
Mid Michigan Child Care Centers, Inc. (MMCC) and \_\_\_\_\_(home/center).

This agreement allows the above named Provider use of a “User ID” to be used as an electronic signature for the purpose of submitting specific CACFP forms for reimbursement to PM via the Internet.

The Provider agrees that the use of the electronic signature (User ID) attests to the accuracy of the data transmitted as an electronic version of each designated form. The Provider further agrees that the electronic signature (User ID) is equivalent to, and has the full legal binding of his/her written signature and is legally valid and enforceable.

The Provider also agrees to all terms of the previous “Provider/Sponsor Organization Agreement”, related to forms, claims and program requirements as a participant in the CACFP.

All menus must meet USDA requirements. When serving a combination meal, **you must always serve an additional side dish of a fruit/vegetable.** (Example: you serve tuna noodle casserole with tuna, peas, mushrooms and pasta. You are only able to claim one of the vegetables and you must serve a side dish of another fruit/vegetable component.)

Additional Requirements:

- 1) Provider must print-out computerized forms when his/her MMCC Representative or a representative from the Michigan Dept. of Education or USDA conducts a home visit as part of his/her monitoring activities.
- 2) Provider must insure that any new Child Registration Letter, new license, etc. be submitted to the office prior to the end of each month via hand delivery or mail.

Provider Signature \_\_\_\_\_ Date \_\_\_\_\_

Authorized Representative \_\_\_\_\_ Date \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Phone Number : \_\_\_\_\_